

COMPANY SAFETY POLICY



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Snave construction
38 Grace Avenue
Mt. Maunganui
New Zealand

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4. Safety policy

4.1. Introduction

It is the goal of Snave construction to create a safe and healthy building site for employees. The companies Safety manual system shall always fulfill the authorities demand of safety. To fulfill these goals, S.C. has made a safety policy statement and a short description about the manual.



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4.2. Purpose

The purpose of the safety manual is to describe the company's safety standards so that all employees can work in a safe environment.

4.3. Distribution of the quality control book

The safety manual is for internal use only and can not be loaned or delivered to outsiders. Following participants shall have a copy of the book:

Manager

Project leader

Economy leader

Administration leader

Site manager

4.4. Corrections – who and how

To insure that the safety manual is up to date it needs constant revision. Comprehensive re-examination shall be done once a year. This examination shall be done despite that no defects have been found.

During execution of projects there are often things that can be improved and proposals for that shall be handed over to site leader, who hands it over to the manager.

Revision of the book shall be done and controlled by manager in cooperation with Project leader and site managers.



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4.5. Health and Safety Policy Statement

Snave Construction Inc. is committed to maintaining a safe and healthy working environment for the safety and health of our employees and other persons in the workplace.

Health and safety is everyone's business, and everyone is expected to share in our commitment to avoid all accidents and incidents which may cause personal injury, property damage or loss of any kind.

Every employee is expected to act safely at all times to ensure their own welfare and that of their fellow employees and others in the workplace.

We will ensure the safety of employees by;

Providing and maintaining a safe working environment

Providing facilities for health and safety

Ensuring all plant and equipment is safe

Ensuring all employees are not exposed to unmanaged or uncontrolled hazards

Developing and implementing emergency and evacuation procedures

To achieve this we will;

Systematically identify and control all hazards in our workplace. Where there are significant hazards we will take all practicable steps to eliminate, isolate and or minimise these hazards to prevent any injury or damage.

Inform all employees of these hazards and the hazard controls.

Ensure all employees are properly trained and supervised.

Inform all employees of emergency and evacuation procedures.

Record all incidents and accidents in our workplace, and take all practicable steps to prevent these events from happening.

Carry out planned self-inspections to monitor health and safety issues.



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4.6. Safety manual should include minimum the following;

Hazard register

Hazardous substance register

Employee's responsibilities

Employee induction /training record

Incident & accident register

Emergency and evacuation procedures

List of those involved in the project

List of those to contact in case of emergency