

COMPANY STRUCTURES & GOALS



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COMPANY STRUCTURE AND GOALS

Snave construction
38 Grace Avenue
Mt. Maunganui
New Zealand

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1. Company structure

1.1. Snavé

[Snavé has mainly been a building company.](#) The company was established in the 80's by a constructing architect who wanted his own business. In the beginning our aim was to build single family houses for others to minimize the financial costs of a new company.

However as time passed profit was reasonably good so today we have been building our own houses and selling them when ready. Also we have been on the tendering market bidding for various types of commercial and privately owned buildings. Our turn over in 2003 was around 12.000.000 NZ\$

1.2. Working area

Snavé is located in Tauranga and the main priority is to take assignments in the area around Bay of Plenty. The office and the storage facilities are located at this address;

[Snavé](#)

38 Grace Avenue

Mt. Maunganui, 3002 Tauranga

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1.3. The company

Snavé philosophy today is to deliver key finished houses to the customer and to control the total constructing site. We have all necessary equipment to use at our construction sites like excavators, trucks, cranes etc. We employ workers, carpenters and site managers but have made sub contracts about other trades up till now. We base our philosophy on that we have a full control / supervision on each assignment, by this we can have full control on the people we rent and follow the same system concerning quality system.

1.4. Snavé construction Ltd.

As the company has been growing fast for the past years and we have been getting bigger projects with more excavations, ground work and concrete work we have decided to start up a new division with in Snavé which specializes in those things. In the same time will change the name to Snavé Construction to give a better idea to our clients that we do a complete construction work. We will buy the most important machinery but rent other equipment which is less used. This will be listed in our machinery analysis.

1.5. Snavé construction will exist of:

Administration

Director/manager (1 person)

Economy (1 person)

Project manager (1 person)

Accountant (1 person)



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Building site

4 teams of;

Foreman (1 person)

Carpenters (4 persons)

Brick layer (2 persons)

Plumbers (2 persons)

Workers (2 persons)

Also we will have various machinery with the manpower needed as listed in our machinery analysis.

1.6. Vision

Our company has a philosophy to become one of the leading construction companies in the Bay of Plenty. To achieve this we expect a lot of our employees and sub contractors. It is also important that the employees are satisfied and ready to work towards the same goal as the management.

By this we expect that all personnel in the company are up to date concerning development and ready to work for the company's best.

1.7. Goals

To be effective in project development and production

To have a positive and safe environment so the company can reduce the loss ratio

Treat the client like professionals

Have a good communication with the supplier

To have economic growth with in Snave construction



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1.8. Health, environment and security

S.C is concerned about the environment around the building site. Early in our project we plan how we affect the surroundings in the environment to try to minimize the disturbance and we respect and live up to law and requirements.



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2. Information about the company

2.1. Calculation and management

Being a constructing architect the project manager makes the prices along with the financial advisor. He also makes the over all building program in cooperation with the site manager.

During constructing period there are held site meetings with all those relevant to the project. Report is then made after all site meetings so everything is well documented.

Function; Manager
Name; Andrea Atladóttir
Education; Commercial specialist B.A.

Function; Project Manager
Name; Andreas Lúðvíksson
Education; Constructing Architect
fylkismadur@hotmail.com

Function; Site Manager
Name; Murray Jameson
Education; Builder

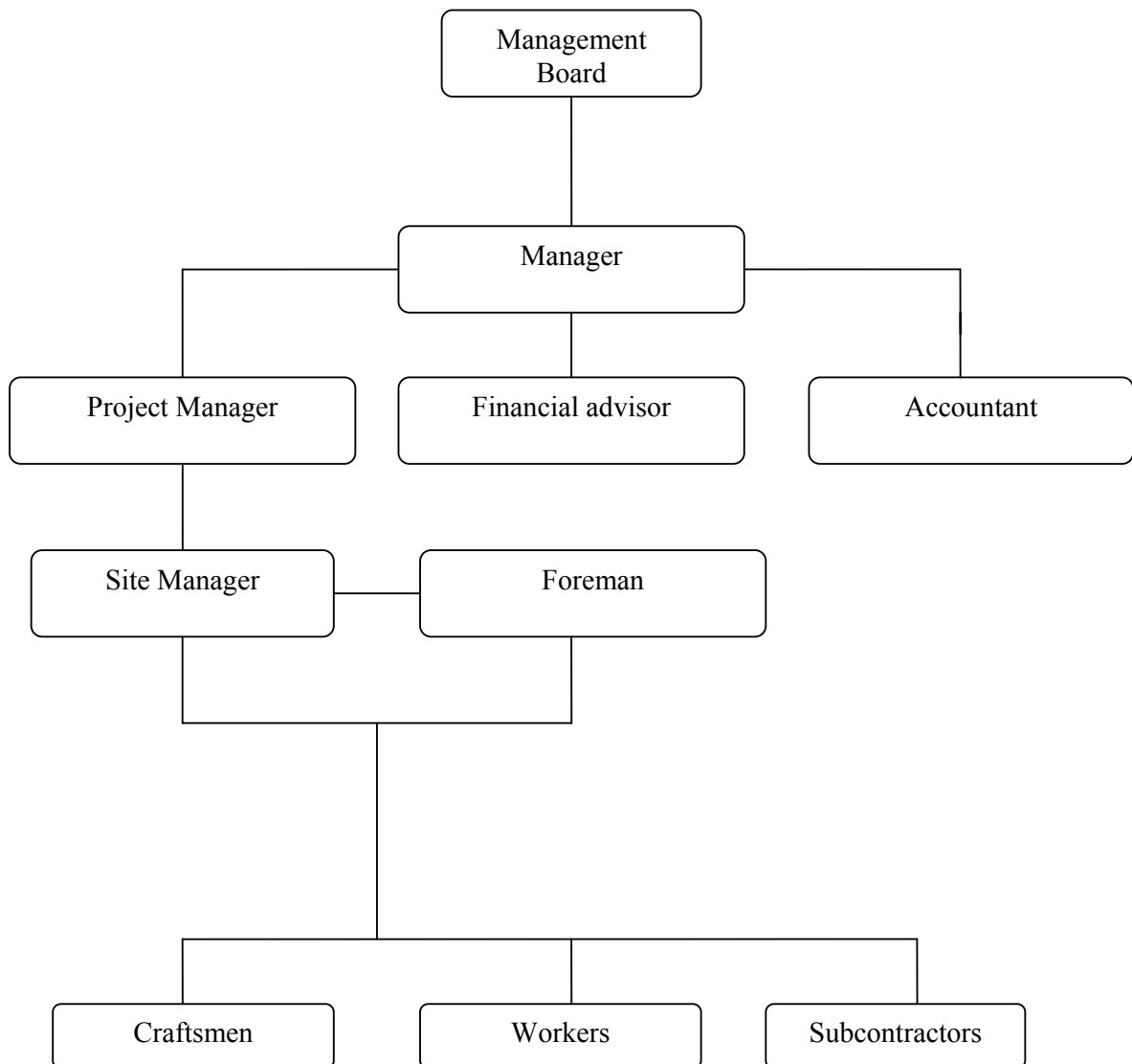
Function; Financial Manager
Name; Bill Gates
Education; Financial consultant B.A.



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2.2. Plan of organization





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2.3. Snave Construction Organization

The management of the building process is normally the responsibility of the Project manager. He makes the over all planning and can there for be Project Manager for more than one building sites at a time. Site manager is located at every site and he is responsible for the execution of the PM's planning.

S.C. is responsible for all excavations, ground work and concrete work but will use sub contractors for the rest of the building process.

The Project Manager is responsible for the following tasks of each project;

Execution and maintenance of the safety methods and surveillance of the cub contractor's methods

Planning and establishing of the building site

Start up and update of the contract work

Contracts between S.C. and sub contractors

Execution of the safety methods

The contract between S.C. and the client

2.4. Subcontractors

S.C. works out a sub contractors starting and ending date to hand out to all subcontractors which are responsible for their own internal planning and safety policy. Safety manual must be handed in and accepted by S.C. If Subcontractors do not have any safety policy they must agree to follow S.C. safety manual.

2.5. Own work

For own work a site manager is responsible for the overall execution of the work. Site manager is also response for communications between S.C. and sub contractor at site.



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2.6. S.C. Building site organisation plan

